

Grant County Land Information 111 South Jefferson Street Lancaster, WI 53813 608-723-2666

https://gcarcgis.co.grant.wi.gov/portal/home/

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# **EXECUTIVE SUMMARY**

**About this Document.** This document is a land information plan for Grant County prepared by the land information officer (LIO) and the Grant County land information council. Under state statute 59.72(3)(b), a "**countywide plan for land records modernization**" is required for participation in the Wisconsin Land Information Program (WLIP). The purpose of this document is twofold: 1) to meet WLIP funding eligibility requirements necessary for receiving grants and retaining fees for land information, and 2) to plan for county land records modernization in order to improve the efficiency of government and provide improved government services to businesses and county residents.

**WLIP Background.** The WLIP, administered by the Wisconsin Department of Administration, is funded by document recording fees collected by register of deeds at the county-level. In 2023, Grant County was awarded \$100,064.00 in WLIP grants and retained a total of \$49,400.00 million in local register of deeds document recording fees for land information.

This plan lays out how funds from grants and retained fees will be prioritized. However, as county budgets are determined on an annual basis with county board approval, this plan provides estimated figures that are subject to change and are designed to serve planning purposes only.

**Land Information in Grant County.** Land information is central to county operations, as many essential services rely on accurate and up-to-date geospatial data and land records. A countywide land information system supports economic development, emergency planning and response, and a host of other citizen services. The Grant County land information system integrates and enables efficient access to information that describes the physical characteristics of land, as well as the property boundaries and rights attributable to landowners.

**Mission of the Land Information Office.** In the next three years, Grant County's Land Information Office will continue working diligently to broaden our land information system and services with digitization of archived documents, new data collections, upgraded software and hardware. This will allow users of land information to conduct streamlined searches of land records, property taxes, land usage documentation and more.

**Land Information Office Projects.** To realize this mission, in the next three years, the county land information office will focus on the following projects:

Grant County Land Information Projects: 2025-2027				
Benchmarks 1 & 2	Maintain Searchable Format			
Benchmark 4	PLSS			
Project #1	Transition to new Permit Tracking Software			
Project #2	Transition to new Land Records Management Software			
Project #3	Clean-up/Verification of Address Point Layer			
Project #4	GPS Attribute Collection			
Project #5	Expansion of Enterprise GIS			
Project #6	Development of GIS Standards Policy			

The remainder of this document provides more details on Grant County and the WLIP, summarizes current and future land information projects, and reviews the county's status in completion and maintenance of the map data layers known as Foundational Elements.

# 1 INTRODUCTION

In 1989, a public funding mechanism was created whereby a portion of county register of deeds document recording fees collected from real estate transactions would be devoted to land information through a new program called the Wisconsin Land Information Program (WLIP) with oversight by the Wisconsin Land Information Board (WLIB).

In 1990, the Grant County Board of Supervisors approved Resolution #7/90 thereby establishing the Grant County Land Information Office (LIO) in response to state legislation creating a program to modernize of local government land records and land information systems. Statutory changes in 2005 dissolved the WLIB and moved management of the WLIP to Wisconsin Department of Administration, Division of Intergovernmental Relations (DOA-DIR). In 2015, additional statutory changes placed the State Geographic Information Officer (GIO) under WLIP and established an advisory group called the Wisconsin Land Information Council (WLIC).

The purpose of the land information plan is to meet WLIP requirements and aid in county planning for land records modernization.

# The WLIP and the Land Information Plan Requirement

In order to participate in the WLIP, counties must meet certain requirements:

- Update the county's land information plan at least every three years
- Meet with the county land information council to review expenditures, policies, and priorities of the land information office at least once per year
- Report on expenditure activities each year
- Submit detailed applications for WLIP grants
- Complete the annual WLIP survey
- Subscribe to DOA's land information listserv
- Coordinate the sharing of parcel/tax roll data with the Department of Administration in a searchable format determined by DOA under s. 59.72(2)(a)

Any grants received and fees retained for land information through the WLIP must be spent consistent with the county land information plan.

## **The Statewide Parcel Map Initiative**

For Strategic Initiative grant eligibility, counties are required to apply WLIP funding toward achieving certain statewide objectives, specified in the form of "benchmarks." Benchmarks for parcel data—standards or achievement levels on data quality or completeness—were determined through a participatory planning process. Current benchmarks are detailed in the WLIP grant application, as will be future benchmarks.

#### **WLIP Benchmarks**

- Benchmark 1 & 2 Parcel and Zoning Data Submission/Extended Parcel Attribute Set Submission
- Benchmark 3 Completion of County Parcel Fabric
- Benchmark 4 Completion and Integration of PLSS

## LAND INFORMATION

Any physical, legal, economic or environmental information or characteristics concerning land, water, groundwater, subsurface resources or air in this state.

'Land information' includes information relating to topography, soil, soil erosion, geology, minerals, vegetation, land cover, wildlife, associated natural resources, land ownership, land use, land use controls and restrictions, jurisdictional boundaries, tax assessment, land value, land survey records and references, geodetic control networks, aerial photographs, maps, planimetric data, remote sensing data, historic and prehistoric sites and economic projections.

- Wis. Stats. section 59.72(1)(a)

More information on how Grant County is meeting these benchmarks appears in the Foundational Elements section of this plan document.

## **County Land Information System History and Context**

With the approval of Resolution #7/90, Grant County pledged to modernize land records and public access thereto by granting authority to the Office of Land Information. Encompassing and area of 1,180 miles, Grant County is the 10th largest county by land area in the state according to the Wisconsin Department of Natural Resources (Wi\_DNR\_Data. Wisconsin County Boundaries (24K). Feature Layer. Madison, WI: Wisconsin Department of Natural Resources, Bureau of Technology Services, July 5, 2017.) and, combined with its wildly divergent areas of population density and development, has relied heavily on grants awarded through the WLIP to make progress in our modernization efforts.

In late 2016, the County Cartographer retired from their position held since 1989. This led to reclassifying the position as Geographic Information Systems (GIS) Specialist. The LIO has restructured many of the tools and resources used to distribute and make accessible land information as well as reconfigured interdepartmental workflows capitalizing on enterprise GIS capabilities and web application development Legislative mandates originating in state or county governments may influence the actions of the LIO due to the inherently cross jurisdictional nature of the office.

To continue modernizing access and delivery of land records, the Register of Deeds transitioned from the GCS Software suite to Fidlar Technologies Laredo, Tapestry and, Monarch in May of 2022.

Beginning in late 2023, the County Land Information System underwent some major changes. The County GIS Specialist migrated the standalone ArcGIS Server to an ArcGIS Enterprise, allowing the county to move away from soon-to-be legacy desktop software, web applications and create a Land Information website. Along with this migration, the county hired Pro West and Associates to aid in moving to the Parcel Fabric. Meanwhile, the Conservation, Sanitation and Zoning (CSZD) Department began transitioning their GCS Permit Tracking software to Catalis. This transition is expected to last through 2025 before it is fully implemented.

In 2025, the County Treasure will continue the expansion of the Land Information System by switching the overall Land Records Management System (LRMS) from GCS to another LRMS vendor. Upon completion of the current and future data transfers to new a new vendor, the County Land Information System will offer a new level of data integration and allow enhanced collaboration for all stakeholders in future land use projects.

#### County Land Information Plan Process

Counties must submit their plans to DOA for approval every three years. The 2025-2027 plan is to be completed at the end of 2024.

#### **County Land Information Plan Timeline**

- DOA release of finalized instructions by March 31, 2024.
- April-September 2024: Counties work on land info plans.
- Complete draft plans due to DOA by September 30, 2024 (but sooner is advised).
- Final plans with county land info council approval due by December 31st, 2024.

#### **Plan Participants and Contact Information**

Another requirement for participation in the WLIP is the county land information council, established by legislation in 2010. The council is tasked with reviewing the priorities, needs, policies, and expenditures of a land information office and advising the county on matters affecting that office.

According to s. 59.72(3m), Wis. Stats., the county land information council is to include:

- Register of Deeds
- Treasurer

- Real Property Lister or designee
- Member of the county board
- Representative of the land information office
- A realtor or member of the Realtors Association employed within the county
- A public safety or emergency communications representative employed within the county
- County surveyor or a registered professional land surveyor employed within the county
- Other members of the board or public that the board designates

The land information council must have a role in the development of the county land information plan, and DOA requires county land information councils to approve final plans.

This plan was prepared by the county LIO, the Grant County Land Information Council, and others as listed below.

Name	Title	Affiliation	Email	Phone	
+ Andrea Noethe	Register of Deeds	Grant County Register of Deeds	anoethe@co.grant.wi.gov	608-723-2727	
+ Carrie Eastlick	County Treasurer	Grant County Treasurer's Office	ceastlick@co.grant.wi.gov	608-723-2604	
+ Tonya White	County Clerk	Grant County Clerk's Office	twhite@co.grant.wi.gov	608-723-2675	
+ Tammy Hampton	Real Property Lister	Grant County Clerk's Office	thampton@co.grant.wi.gov	608-723-2666	
+ Robert Keeney	County Board Chair, Land Information Officer	Grant County Board of Supervisors	rkeeney@co.grant.wi.gov	608-723-2711	
+ Tiffany Ehlen	Geographic Information Systems Specialist. <i>Madame</i> <i>Deputy</i>	Grant County Clerk's Office	tehlen@co.grant.wi.gov	608-723-1666	
+ Lori Droessler-Raupp	Realtor	Lori Droessler Real Estate, Inc.	lori@loridroessler.com	608-778-9805	
+ Keith Lane	Conservation, Sanitation & Zoning (CSZD) Administrator	Grant County CSZD Department	klane@co.grant.wi.gov	608-723-6080	
+ Jay Adams	County Surveyor	Grant County Surveyor	jay.adams@dot.wi.gov	608-485-2662	
+ Chris Johll	Communications Supervisor	Grant County Sheriff's Office	cjohll@co.grant.wi.gov	608-723-7442	
+ Steve Braun	Emergency Management Director	Grant County Emergency Management	sbraun@co.grant.wi.gov	608-723-7171	
+ Jon Knautz	Highway Commissioner	Grant County Highway Department	jknautz@co.grant.wi.gov	608-723-2595	
+ Shane Drinkwater	Information Technology Director	Grant County Information/Technology Department	sdrinkwater@co.grant.wi.gov	608-723-1668	

<sup>+</sup> Land Information Council Members designated by the plus symbol

# 2 FOUNDATIONAL ELEMENTS

Counties must have a land information plan that addresses development of specific datasets or map layer groupings historically referred to as the WLIP Foundational Elements. Foundational Elements incorporate nationally recognized "Framework Data" elements, the major map data themes that serve as the backbone required to conduct most mapping and geospatial analysis.

In the past, Foundational Elements were selected by the former Wisconsin Land Information Board under the guiding idea that program success is dependent upon a focus for program activities. Thus, this plan places priority

## **FOUNDATIONAL ELEMENTS**

**PLSS** 

Parcel Mapping LiDAR and Other Elevation Data Orthoimagery

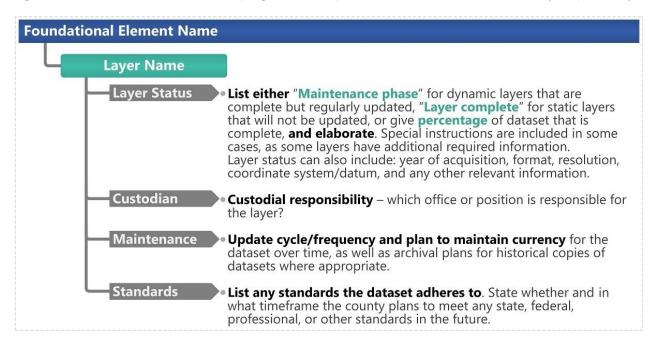
Address Points and Street Centerlines Land Use

Zonina

Administrative Boundaries

Other Layers

on certain elements, which must be addressed in order for a county land information plan to be approved. Beyond the county's use for planning purposes, Foundational Element information is of value to state agencies and the WLIP to understand progress in completion and maintenance of these key map data layers.



# PLSS

# **Public Land Survey System Monuments**

## Layer Status

DI CC Lever Status			
PLSS Layer Status			
Status/Comments			
Number of PLSS corners (selection, ¼, meander) <b>set in original government survey</b> that can be remonumented in your county	•	±4,300	
Number of PLSS corners capable of being remonumented in your county that <b>have been remonumented</b>	•	334	
Number of remonumented PLSS corners with survey grade		334	
<ul> <li>SURVEY GRADE – coordinates collected under the direction of a Professional Land Surveyor, in a coordinate system allowed by 236.18(2), and obtained by means, methods and equipment capable of repeatable 2 centimeter or better precision</li> <li>SUB-METER – point precision of 1 meter or better</li> <li>APPROXIMATE – point precision within 5 meters or coordinates derived from public records or other relevant information</li> </ul>			
Number of survey grade PLSS corner coordinates integrated into county digital parcel layer (see <u>definition of PLSS integration</u> on page 37)		34 Total. 9 – Remonunmented and 25 – Tie Sheets (submitted with surveys)	
Number of non-survey grade PLSS corner coordinates integrated into county digital parcel layer	•	±3,959	
Tie sheets available online?	•	Yes, https://landrecords.co.grant.wi.gov/publicinfo/Plats,%20Surveys,%2 0Tie%20Sheets/Tie_Sheets/	
Percentage of remonumented PLSS corners that have <b>tie sheets available online</b> (whether or not they have corresponding coordinate values)	•	70%	
Percentage of remonumented PLSS corners that have tie sheets available online (whether or not they have corresponding coordinate values) <u>and</u> a corresponding URL path/hyperlink value in the PLSS geodatabase	•	70%	
PLSS corners believed to be remonumented based on filed tie-sheets or surveys, but do not have coordinate values	•	0	
Approximate number of PLSS corners believed to be lost or obliterated	•	Unknown at this time	
Which system(s) for <b>corner point identification/ numbering</b> does the county employ (e.g., the Romportl point numbering system known as Wisconsin Corner Point Identification System, the BLM Point ID Standard, or other corner point ID system)?		Grant County Legacy Naming Convention ( Township/Range/Section/Corner ID)	
Does the county contain any <b>non-PLSS areas</b> (e.g., river frontage long lots, French land claims, private claims, farm lots, French long lots, etc.) or any special situations regarding PLSS data for tribal lands?	•	No	
Total number of PLSS corners along each bordering county	•	Indexed Corners: Lafayette-35; Iowa-40; Jo Daviess, IL-19	
Number of PLSS corners remonumented along each county boundary	•	Lafayette: 4 Iowa: 0 Jo Daviess, IL: 0	
Number of remonumented PLSS corners along each county boundary with survey grade coordinates		Lafayette: 4 Iowa: 0 Jo Daviess, IL: 0	

#### Custodian

- County Surveyor
- GIS Specialist

#### Maintenance

- PLSS data will be updated in the GIS database as survey tie sheets and remonumentation tie sheets are received
- As this layer will be continuously updated and digitization with survey grade coordinates will be an on-going process, the information will not be archived.

#### **Standards**

- Statutory Standards for PLSS Corner Remonumentation
  - s. 59.74, Wis. Stats. Perpetuation of section corners, landmarks.
  - s. 60.84, Wis. Stats. Monuments.
  - ch. A-E 7.08, Wis. Admin. Code, U.S. public land survey monument record.
  - ch. A-E 7.06, Wis. Admin. Code, Measurements.
  - s. 236.15, Wis. Stats. Surveying requirement.
- North American Terrestrial Reference Frame of 2022 (NATRF2022)
- Survey grade standard from Wisconsin County Surveyor's Association:
  - **Survey grade** coordinates collected under the direction of a Professional Land Surveyor, in a coordinate system allowed by 236.18(2), and obtained by means, methods and equipment capable of repeatable 2 centimeter or better precision
  - **Sub-meter** point precision of 1 meter or better
  - Approximate point precision within 5 meters or coordinates derived from public records or other relevant information

### **Other Geodetic Control and Control Networks**

e.g., HARN, Height Mod., etc.

#### **Layer Status**

Grant County does not have a Geodetic Control and/or Control Network Layer

## **Parcel Mapping**

#### **Parcel Geometries**

#### **Layer Status**

- Progress toward completion/maintenance phase: Grant County is currently in the
  maintenance phase. In Grant County, 100% of the county's parcels are available in a commonlyused digital GIS format.
- Projection and coordinate system: Transverse Mercator, System NAD 1983 (2011) WISCRS Grant (US Feet)
- Integration of tax data with parcel polygons: The county does have a parcel polygon model that directly integrates tax/assessment data as parcel attributes. At the time this plan was created, 98% of Grant County's parcel records have geometric representation. The remaining 2% of unmapped parcels are mostly exempt parcels, and recent parcel splits.
- Online Parcel Viewer Software/App and Vendor name: ESRI Experience Builder hosted on Grant County's ArcGIS Enterprise Portal, implemented and maintained in-house.
- Unique URL path for each parcel record: Yes.
- URL: https://landrecords.co.grant.wi.gov/GCSWebPortal/Search.aspx?parcelnumber={WEBPIN}
  - *Note*: {WEBPIN} is the full parcel number without the dashes.
- If yes, include a list of information that can be accessed through the unique parcel URL.
  - Tax Year, Property Type, Municipality, Property Address, Billing Address,
     Abbreviated legal description, Tax Information, Assessments, and Permits.
- If yes, is the URL stable?
  - Yes, the URL for each parcel record does not regenerate.
- If yes, could the unique URL values be exported?
   Information can be Saved as a PDF or printed from the Property Summary Report.

#### Custodian

GIS Specialist

#### Maintenance

• **Update Frequency/Cycle:** Parcel polygons are updated on a daily/weekly basis. Grant County's parcel geometries reside in a Parcel Fabric hosted on the Enterprise Portal. At the end of each day, the GIS Specialist saves any edits in their version, reconciles to the default version, then posts the updates. There is a nightly script that copies the default version data to the publishing layers which are used for public viewing.

#### **Standards**

- **Data Dictionary:** Incomplete
- With the migration from a stand-alone server to an Enterprise and non-parcel fabric to parcel fabric, many of the tables and databases were rebuilt. The GIS Specialist intends to create a full data dictionary which aligns with the new tables within the metadata. The goal is to have this completed by the end of 2025.

#### **Parcels Without Land Value**

#### **Layer Status**

- Number of parcels without a land value recorded to-date: 0 as of date 11/8/2024
- County geolocates/maps parcels for improvements only and without a land value by: Point within the legal description. A separate BFI Parcel layer will be created when the first BFI deed is processed in the county.

#### **Assessment/Tax Roll Data**

#### **Layer Status**

- Progress toward completion/maintenance phase: NA
- Tax Roll Software/App and Vendor name: Property Assessment & Tax Billing Module from vendor LandNav/GCS Software
- Municipal Notes: NA

#### Custodian

- Deputy County Clerk/Real Property Lister (RPL)
- Administrative Assistant I in County Clerk's Office
- County Treasurer

#### Maintenance

• Maintenance of the Searchable Format standard: To maintain the Searchable Format standard, the county will utilize WLIP Strategic Initiative funding for the purpose of preparing the annual parcel/tax roll data submission. Grant County currently runs an executable to extract data. Once the data is extracted, a model tool is ran in the ArcGIS Pro desktop software to reformat and append the new/updated data to existing Searchable Format tables. The final data table is then related to the parcel geometry via a primary key (WEBPIN).

Searchable Format Workflow: The county maintains parcel/tax roll data in the Searchable Format or close enough to the Searchable Format that little to no human labor is required for the annual submission of parcel/tax roll data to DOA. With that being said, a considerable amount of time is still required for processing parcel data submissions as the county does not have a single assessor. Each municipality contracts their own assessors, so the data provided is not always consistent between municipalities. The RPL and GIS Specialist comb through the data that is flagging errors and contacts the municipal assessor for clarification.

#### **Standards**

- Wisconsin Department of Revenue Property Assessment Manual and attendant DOR standards
- DOR XML format standard requested by DOR for assessment/tax roll data

# Non-Assessment/Tax Information Tied to Parcels Permits

#### **Layer Status**

Septic Permit information is tied to parcel information via Parcel ID Number however the
permit data are not integrated into the Grant County GIS. Permit documents are currently
being scanned and indexed by Conservation, Sanitation, and Zoning Department (CSZD) staff.
Once complete, integration into GIS will commence. New permits (septic, building, and other),
pumping records, and other permits/records will be standardized and incorporated into the
Grant County GIS.

#### Custodian

Conservation, Sanitation and Zoning Department

#### Maintenance

Ongoing, the records and documents are being incorporated into a cloud database by Catalis.
 Once the incorporation is complete, there are plans to tie the CSZD records to the Tax Parcel geometries. Full incorporation is expected in 2025.

#### **Standards**

NA

## **ROD Real Estate Document Indexing and Imaging**

#### **Layer Status**

• **Grantor/Grantee Index:** Grantor/Grantee index is in book form from 1837 to 1989; computerized in AVID software from that point going forward. However, all images from land records books have been scanned and incorporated into the Laredo/Tapestry; therefore, all documents can be accessed by Document Number or Vol/Page online. Additional attributes to

be indexed includes adding names, dates and other information identification information to the index.

- **Tract Index:** Tract books cover 1837 to April 2013, and scanned images of these books are available at https://grant.colortract.com/. The Computerized tract is available in Laredo/Tapestry and is updated daily; a working backward project is in force and is currently working on records from 1988.
- Imaging: Re-scanning of original plats, maps, and right-of-ways commenced in late 2018 and completed in 2019. Due to the improvement in scanning technology and the County's focus on improved access, functionality, and the importance of creating and maintaining an archive-quality (≥300dpi) digital library, Grant County determined the need to re-scan and index these documents to be a priority. Twice every week, new documents are scanned, indexed, and attributed.
- ROD Software/App and Vendor Name: Laredo/Tapestry from Fidlar Technologies

#### Custodian

County Register of Deeds

#### Maintenance

Ongoing

#### Standards

- s. 59.43, Wis. Stats. Register of deeds; duties, fees, deputies.
- ch. 706, Wis. Stats. Conveyances of real property; Recording; Titles.
- Grant County Data Entry Standards

## **LiDAR and Other Elevation Data**

### **LiDAR**

#### **Layer Status**

- **Most recent acquisition year:** 2020 (Received USGS Update in October 2022)
- **Accuracy:** LAS Non-vegetated Vertical Accuracy (NVA) equates to 10 cm RMSEz, or 19.6 cm (0.64 ft) at the 95% confidence level. DEM NVA equates to 10 cm RMSEz, or 19.6 cm (0.64 ft) at the 95% confidence level. Vegetated Vertical Accuracy (VVA) equates to 29.4 cm (0.96 ft) at the 95th percentile.
- **Post spacing:** Nominal Pulse Spacing (NPS) 0.7 meters & Aggregate Nominal Point Density (ANPD) of 2.0
- **Contractor's standard, etc.:** Vertical Accuracy Specifications per USGS QL2 level. See Ayers Processing Report on Grant County LiDAR 2020 document.
- Next planned acquisition year: 2028
- QL0/QL1/QL2 acquisition plans: NA

#### Custodian

GIS Specialist

#### Maintenance

8-year acquisition cycle

#### **Standards**

• USGS Lidar Base Specification

#### **LiDAR Derivatives**

e.g., Bare-Earth Digital Terrain Model (DTM), Bare-Earth Elevation Contours, Bare-Earth Digital Elevation Model (DEM), Digital Surface Model (DSM), Hydro-Enforced DEMs, etc.

#### Layer Status

 2ft Contours, Bare Earth Digital Terrain Model, Breaklines, Classified LAS, Raster Digital Elevation Model

#### Custodian

GIS Specialist

#### Maintenance

8-year acquisition cycle

#### **Standards**

AccuracyZ has been tested to meet 19.6 cm or better Non-Vegetated Vertical Accuracy at 95% confidence level using RMSE(z) x 1.9600 as defined by the National Standards for Spatial Data Accuracy (NSSDA); assessed and reported using National Digital Elevation Program (NDEP)/ASRPS Guidelines.

## **Other Types of Elevation Data**

#### **Layer Status**

• Grant County does not have any other types of elevation data.

## **Orthoimagery**

## **Orthoimagery**

#### **Layer Status**

- Most recent acquisition year: 2024
- Resolution: 6" Pixel Resolution
- **Contractor's standard:** The orthoimagery meets the standards of the Wisconsin Regional Orthoimagery Consortium (WROC). The WROC Standards for 6-inc pixel orthos are produced to meet ASPRS standards for 1" = 200' scale mapping. The 6-inch pexel orthoimagery was produced to meet or exceed a horizontal accuracy of 1.4 feet RMSE according to ASPRS Positional Accuracy Standards for Digital Geospatial Data.
- Next planned acquisition year: 2028

#### Custodian

GIS Specialist

#### Maintenance

4-year acquisition cycle

#### **Standards**

- National Standards for Spatial Data Accuracy (NSSDA)
- American Society for Photogrammetry & Remote Sensing (ASPRS)
- Wisconsin Regional Orthoimagery Consortium (WROC)

## **Historic Orthoimagery**

## **Layer Status**

Available years: 1995, 2005, 2010, 2013, 2015, 2020

#### Custodian

GIS Specialist

#### Maintenance

NA

#### **Standards**

NA

## **Other Types of Imagery**

e.g., Oblique Imagery, Satellite Imagery, Infra-red, etc.

#### **Layer Status**

• Grant County does not maintain other types of imagery.

## **Address Points and Street Centerlines**

#### **Address Point Data**

#### **Layer Status**

In-progress. Status Check: Current- 19,521 Other – 1,798; Pending – 3,060; Retired – 10;
 Temporary - 1

#### Custodian

- Sheriff's Office
- GIS Specialist
- GeoComm

#### Maintenance

 New address points are created as addresses are assigned. However, the overall data needs to be scrubbed and verified.

#### **Standards**

- Wisconsin GIS NG9-1-1 Data Standard (Site/Structure Address Point)
- Grant County Address and Road Name Ordinance

## **Building Footprints**

#### **Layer Status**

• Grant County does not have a Building Footprints layer.

## **Other Types of Address Information**

#### e.g., Address Ranges

#### **Layer Status**

• 100%

#### Custodian

- Sheriff's Office
- GEOCOMM

#### Maintenance

As required.

#### **Standards**

• Grant County Address and Road Name Ordinance

#### **Street Centerlines**

## **Layer Status**

• 100%

#### Custodian

- Sheriff's Office
- GeoComm

#### Maintenance

As required.

#### **Standards**

- Wisconsin GIS NG9-1-1 Data Standard (Road Centerline)
- Grant County Address and Road Name Ordinance

## **Rights of Way**

#### **Layer Status**

Grant County does not have a R/W layer

#### **Trails**

e.g., Recreational Trails, Snowmobile Trails

#### **Layer Status**

Grant County does not have a Trails layer

## **Land Use**

### **Current Land Use**

#### **Layer Status**

• Grant County does not currently have a Land Use layer. Creation of one is planned.

#### **Future Land Use**

#### **Layer Status**

• Grant County Comprehensive Plan

#### Custodian

- Conservation, Sanitation and Zoning Department
- Southwestern Wisconsin Regional Planning Commission

#### Maintenance

Updated and/or reviewed every 10 years

#### **Standards**

- s. 66.1001, Wis. Stats. Comprehensive planning.
- Future land use mapping for a county may be a patchwork of maps from comprehensive plans adopted by municipalities and the county.

## Zoning

## **County General Zoning**

#### **Layer Status**

• The County does maintain a GIS representation of county general zoning boundaries.

#### Custodian

Conservation, Sanitation and Zoning Department

#### Maintenance

Updated as needed for municipalities that fall into county zoning jurisdictions

#### **Standards**

- S. 59.69 & 87.30, Wis. Stats. Zoning
- A new workflow is currently in development to ensure collaboration among departments to
  ensure when parcels are split, CSZD gets notified to review the zoning attributes of the
  affected parcel.

## **Shoreland Zoning**

#### **Layer Status**

• The County does maintain a GIS representation of county shoreland zoning boundaries. This is a static layer the GIS specialist derives a 75' (setback) and 300' (shoreland zone) buffer from Wisconsin DNR's 24K Hydro layers.

#### Custodian

- Conservation, Sanitation and Zoning Department
- GIS Specialist

#### Maintenance

Updated as requested by CSZD

#### **Standards**

Grant County Shoreland Zoning Ordinance

## **Farmland Preservation Zoning**

#### **Layer Status**

- The County does maintain a GIS representation of Farmland Preservation Zoning boundaries.
  - Farmland Preservation zoning as well as parcel eligibility is incorporated into the General Zoning Layer as an attribute. (*Current Zoning & FP Eligible Fields*)
- Year of certification: 2024
  - The FP layer is updated to reflect re-zones in/out of districts since certification

#### Custodian

- Conservation, Sanitation and Zoning Department
- Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP)
- Southwest Wisconsin Regional Planning Commission (SWWRPC)

#### Maintenance

Updated as needed

#### **Standards**

- Grant County Comprehensive Zoning Ordinance
- DATCP Farmland Preservation Program

## **Floodplain Zoning**

#### **Layer Status**

- Administered by county but not in GIS format. A layer is in development to meet new state regulations.
- The county's floodplain zoning GIS data is the same as/identical to the FEMA map.

#### Custodian

- Federal Emergency Management Agency
- Conservation, Sanitation and Zoning Department
- GIS Specialist

#### Maintenance

The GIS specialist will update any changes made to FEMA provided REST services

#### **Standards**

FEMA

## **Airport Protection**

#### **Layer Status**

• Not administered by county.

## **Municipal Zoning Information Maintained by the County**

e.g., Town, City and Village, Shoreland, Floodplain, Airport Protection, Extra-Territorial, Temporary Zoning for Annexed Territory, and/or Zoning Pursuant to a Cooperative Plan

#### Layer Status

Not administered by county.

## **Administrative Boundaries**

#### **Civil Division Boundaries**

e.g., Towns, City, Villages, etc.

#### **Layer Status**

Complete/Maintenance On-Going

#### Custodian

- Deputy County Clerk/Real Property Lister (RPL)
- GIS Specialist

#### Maintenance

Updated as needed (ie. new annexations)

#### **Standards**

Department of Administration (DOA) Municipal Boundary Review

#### **School Districts**

#### **Layer Status**

- Progress toward completion/maintenance phase: 100%
- **Relation to parcels:** Based on tax parcel geometries, school district attributes are tied to parcels by the WEBPIN in the land records database
  - Attributes linked to parcels: School District & School District Number

#### Custodian

- Deputy County Clerk/Real Property Lister (RPL)
- GIS Specialist

#### Maintenance

 Updated upon receiving Reorganization Order from Wisconsin Department of Public Instruction

#### **Standards**

Department of Public Instruction (DPI)

#### **Election Boundaries**

#### e.g., Voting Districts, Precincts, Wards, Polling Places, etc.

#### **Layer Status**

- Wards
- Supervisory Districts
- Other datasets available and maintained on MyVote Wisconsin

#### Custodian

- County Clerk
- Deputy County Clerk/Real Property Lister (RPL)
- GIS Specialist

#### Maintenance

Updated as needed

#### **Standards**

- Wisconsin Election Commission (WEC)
- Legislative Technology Services Bureau (LTSB)

#### **Utility Districts**

## e.g., Water, Sanitary, Electric, etc.

#### **Layer Status**

- Not maintained by county.
- Service territories, Broadband Planning Maps and Telephone exchange boundaries can be viewed on Interactive Service Maps created by the Wisconsin Public Service Commission.

#### Custodian

Public Service Commission (PSC)

## **Emergency Service Boundary – Law/Fire/EMS**

#### **Layer Status**

• Law Enforcement (LE): 100%

• Fire District (FD): 100%

• Emergency Medical Services (EMS): 100%

• Emergency Service Zone (ESZ): 100%

• First Response: 100%

#### Custodian

Sheriff's Office

GeoComm

#### Maintenance

As required.

#### **Standards**

Wisconsin GIS NG9-1-1 Data Standard (Emergency Service Boundary)

## **Public Safety Answering Points (PSAP) Boundary**

#### **Layer Status**

- 100%
- PSAP Boundary: Coincident with the county boundary and City of Platteville boundary

#### Custodian

- Sheriff's Office
- GeoComm

#### Maintenance

• As required.

#### **Standards**

• Wisconsin GIS NG9-1-1 Data Standard (PSAP Boundary)

## **Provisioning Boundary**

#### **Layer Status**

• 100%

#### Custodian

- Sheriff's Office
- GeoComm

#### Maintenance

As required.

#### **Standards**

Wisconsin GIS NG9-1-1 Data Standard (Provisioning Boundary)

#### **Other Public Safety**

#### e.g., Healthcare Facilities

#### **Layer Status**

Grant County does not have other Public Safety layers.

#### **Lake Districts**

#### **Layer Status**

Grant County does not have Lake District layers.

#### **Native American/Tribal Lands**

#### **Layer Status**

• Grant County does not have a Native American Lands. Burial sites, mounds, and other lands of historic or cultural importance are exempt from state and local tax and have been notated with exemption information in the tax database

#### Custodian

Deputy County Clerk/Real Property Lister (RPL)

#### **Other Administrative Districts**

e.g., County Forest Land, Parks/Open Space, etc.

#### **Layer Status**

• Grant Count does not have Other Administrative Districts Layer.

## **Other Layers**

## **Hydrography Maintained by County or Value-Added**

e.g., Hydrography maintained separately from DNR or value-added, such as adjusted to orthos; Elevation-Derived Hydrography

#### **Layer Status**

• A layer is in development to incorportate Sanitary and Special Use Permits attributes with parcels identified within shoreland boundaries

#### Custodian

- Conservation, Sanitation and Zoning Department
- GIS Specialist

#### Maintenance

In development

#### **Standards**

- Grant County Shoreland Ordinance, Grant County Floodplain Ordinace
- USGS Elevation-Derived Hydrography Specifications

#### **Cell Phone Towers**

#### **Layer Status**

• 99.9%

#### Custodian

- Sheriff's Office
- GeoComm

#### Maintenance

As required.

#### **Standards**

NA

## **Bridges and Culverts**

#### **Layer Status**

 Grant County does not currently maintain a Bridge and Culverts layer. Creation of one is planned.

#### Other/Miscellaneous

e.g., Pipelines, Railroads, Non-Metallic Mining, Sinkholes, Manure Storage Facilities, etc.

#### **Layer Status**

- Platted Lands (Plat of Surveys, ALTA Surveys, and other non-recorded surveys) On-going
- Platted Lots (Original Plats, Addition Plats, Subdivision Plats Certified Survey Maps (CSM), and other recorded documents) – On-going
- Non-Metallic Mining In Development
- Manure Storage Facilities In Development
- Solar/Wind Energy In Development

#### Custodian

- Conservation, Sanitation and Zoning Department
- GIS Specialist

#### Maintenance

• As required. \*As parcels are updated, the GIS Specialist reviews the area in the immediate vicinity to locate areas missing surveys.

#### **Standards**

NA

# 3 LAND INFORMATION SYSTEM

The WLIP seeks to enable land information systems that are both modernized and integrated. Integration entails the coordination of land records to ensure that land information can be shared, distributed, and used within and between government at all levels, the private sector, and citizens.

One integration requirement is listed under s. 16.967(7)(a)(1), Wis. Stats., which states that counties may apply for grants for:

The design, development, and implementation of a land information system that contains and integrates, at a minimum, property and ownership records with boundary information, including a parcel identifier referenced to the U.S. public land survey; tax and assessment information; soil surveys, if available; wetlands identified by the department of natural resources; a modern geodetic reference system; current zoning restrictions; and restrictive covenants.

This chapter describes the design of the county land information system, with focus on how data related to land features and data describing land rights are integrated and made publicly available.

## **Current Land Information System**

## **Diagram of County Land Information System**

#### **County Clerk**

- Verifies polling information and election results
- Coordinates County redistricting and municipal ward boundaries with GIS

#### **County Treasurer**

- Maintain tay database and addresses
- Processes tax settlements and tax deed sales
- Generates delinquent taxes and reminder notices
- Administers lottery credit
- POC for Land Records Management System (LRMS) software acquisition

# Land Information Officer (LIO)

- Coordinates Land Information Program
- Coordinates workflows relating to Land Information
- Grant application and budget development

#### Deputy County Clerk/Real Property Lister (RPL)

- Assigns Parcel Identification Numbers (PID)
- Prepares and maintains ownership and description information for all tax parcels
- Processes land transfers, parcel combinations and parcel splits
- Maintains special districts

#### Administrative Assistant I

- Maintains tax roll and special districts
- Generates tax bills
- Collects, updates, and submits all property values to the state.

#### **Register of Deeds**

- Records deeds, certified survey maps (CSM), plats and other land information documents
- Images and indexes all recorded documents
- Sends real estate transfer returns to the state
- POC for online records search

## Administers Comprehensive Process at in Planning Land

Preservation Planning, Land & Water
Resource Management Plan, POWTS
requirements and the County Cost Share
Program

Conservation, Sanitation and Zoning

- Reviews and processes zoning and sanitation permit applications
- Conducts groundwater quality monitoring & well testing
- Maintains county zoning layer

#### Sheriff's Office

- Assigns fire numbers for county townships and aids cities & villages as needed
- Updates, maintains and verifies address information for 911
- Coordinates with GeoComm to maintain: emergency districts, street centerlines, cell towers, and address point layers
- Notification of road closures and detour

#### Highway

 Bridges, Culverts, and Sign Inventory

#### **County Surveyor**

- Conducts PLSS remonumentation and documenting
- Advises on survey related questions and issues

#### **Information Technology**

- Maintains servers, licensing, and connected technologies
- · Network Management
- Digital Security: WAF, Firewalls, SSL certificates, MFA, etc.
- Software & hardware maintenance and upgrades
- Software implementation
- Application development
- GIS prototyping
- Continuity planning for Land Information technologies

#### GIS

- Maintains County Geographic Information System: Parcel Fabric points, lines, and polygons layers; Public Land Survey System (PLSS) Control Points; Raster layers and derivatives; Other vector layers
- Administers and manages ArcGIS Server and Enterprise Portal
- Indexes/files Tie Sheets and non-recordable Surveys (ie. Plat of Survey)
- Aids with grant application and budget development
- Map Production
- Assists with Data Analysis
- Participates in federal, state, regional and local data sharing
- Interdepartmental data, workflow, project coordination
  - Addressing and road centerlines
  - Zoning layers
  - IT network and communications database
  - Emergency management data collection

## **Technology Architecture and Database Design**

This section refers to the hardware, software, and systems that the county uses to develop and operate computer systems and communication networks for the transmission of land information data.

#### **Hardware**

- Desktop workstations
- Windows Server 2022 with 32 GB RAM and 2TB SSD disk space
- Windows Server 2022/MS SQL 2019 with 64GB RAM and 1.5TB SSD disk space
- Barracuda Web Application Filter
- 3 redundant internet service providers

#### **Software**

- County currently uses ArcGIS Pro: Yes
- AVID Software
- GCS Suite: Property Assessment & Taxation, Treasurer's Collection, Treasurer's Settlement,
   General Cash Receipting
- Permit Tracking via Catalis (Estimated project completion 2025)

## **Website Development/Hosting**

- GCS Web Portal
- Laredo/Tapestry from Fidlar Technologies
- ArcGIS Enterprise Portal
- County-Hosted Public Data FTP
- Online Tract Index from On Q Solutions

## **Metadata and Data Dictionary Practices**

#### **Metadata Creation**

• **Metadata creation and maintenance process:** Metadata creation is an on-going process. With the upgrade to Enterprise multiple layers are being revamped along with their metadata.

#### **Metadata Software**

- Metadata software: While ArcGIS Catalog is available in the ArcGIS Desktop Advance Suite, we are looking for different approaches to metadata generation as this software is coming to end-of-life.
  - The software does generate metadata consistent with the FGDC Content Standard for Digital Geospatial Metadata, and ISO geographic metadata standard 19115.
- Metadata fields manually populated: All fields from locally created data. Metadata is transcribed from datasources outside of Grant County (e.g. WROC deliverables).

#### **Metadata Policy**

• **Metadata Policy:** Grant County currently does not have a metadata policy. The GIS Specialist plans to coordinate with the IT department to develop one.

#### **Municipal Data Integration Process**

 Currently, there is no municipal data integration. With the foundation of the GIS being rebuilt to accommodate for expansion of services, Grant County will look into ways of incorporating municipal data in the future.

## Public Access and Website Information

## **Public Access and Website Information (URLs)**

Public Access and Website Information					
GIS Webmapping Application(s) Link - URL	GIS Download Link – URL	Real Property Lister Link - URL	Register of Deeds Link - URL		
https://gcarcgis.co.grant.wi.gov/port al/apps/experiencebuilder/experienc e/?id=0c3eb8665df945b595ff996c2fe 1693f	ublicinfo/	https://gcarcgis.co.grant.wi.gov/port al/apps/experiencebuilder/experienc e/?id=0c3eb8665df945b595ff996c2fe 1693f	departments_details.asp?deptid=524		
https://gcarcgis.co.grant.wi.gov/port al/home/	https://gcarcgis.co.grant.wi.gov/portal/home/	https://landrecords.co.grant.wi.gov/G CSWebPortal/Search.aspx	https://tapestry.fidlar.com/Tapestry2/		

### **Web Services/REST End Points**

URI

https://gcarcgis.co.grant.wi.gov/server/rest/services

## County Webpage with Link to Statewide Parcel Map (www.sco.wisc.edu/parcels/data)

URL

http://www.co.grant.wi.gov/section.asp?linkid=2206&locid=147

## **Data Sharing**

## **Data Availability to Public**

#### **Data Sharing Policy**

• Grant County provides most digital data to the public via the open data download page. Certain datasets have sensitive information fields removed as a matter of public safety. Other datasets contain location information that could pose risk to public safety and, as a result, the spatial data is not available. For datasets not available on the open data download page, interested parties may contact the Land Information Office to request the data. Any Land Information Record that was acquired in whole or in part by Wisconsin Land Information Program grant dollars is provided to the requester free of charge with exceptions to any printing, postage, storage, or other related expense. Portions of datasets, processed datasets, or other special requests are subject to charges as outlined in the Grant County Land Information Fee Schedule which is available on the open data download page. All users of Grant County's web mapping applications must indicate their agreement with the disclaimer prior to the use of the application.

#### **Open Records Compliance**

• Grant County Land Information abides by open records requests in a timely manner to the fullest extent possible.

## **Data Sharing Restrictions and Government-to-Government Data Sharing**

## **Data Sharing Restrictions**

 Grant County limits third-party use of its data. Prior written consent of the Grant County Land Information Council is required for commercial use, reproduction, or distribution of GIS data. Restriction information is available online and is described in each data's service information page.

#### **Government-to-Government Data Sharing**

• Grant County participates in government-to-government data sharing. Data requests from the State or other government agencies are fulfilled as soon as possible. This non-commercial, non-private data sharing is free of charge.

## **Training and Education**

• Grant County Land Information believes in the continued improvement of its programs is possible due to the continuing education of its members. Attendance at trainings, seminars, and conferences is encouraged and occurs regularly throughout the year. Members have attended trainings and events that include the Wisconsin Counties Association annual conference, the Wisconsin Society Land Surveyors (WSLS) annual conference and Wisconsin County Surveyor Association (WCSA) meetings, Wisconsin Real Property Lister's Association (WRPLA) annual and regional conferences, Wisconsin Register of Deeds Association (WRDA) annual and regional conferences, and the Governor's Conference on Emergency Management and Homeland Security, as well as the Wisconsin Emergency Management Association (WEMA) and Regional meetings. Attendance at special training and events such as those offered by the State Cartographer's Office is also encouraged.

# 4 CURRENT & FUTURE PROJECTS

This chapter lists the current and future land information projects the county is currently undertaking or intends to pursue over its planning horizon. A project is defined as a temporary effort that is carefully planned to achieve a particular aim. Projects can be thought of as the means to achieving the county's mission for its land information system.

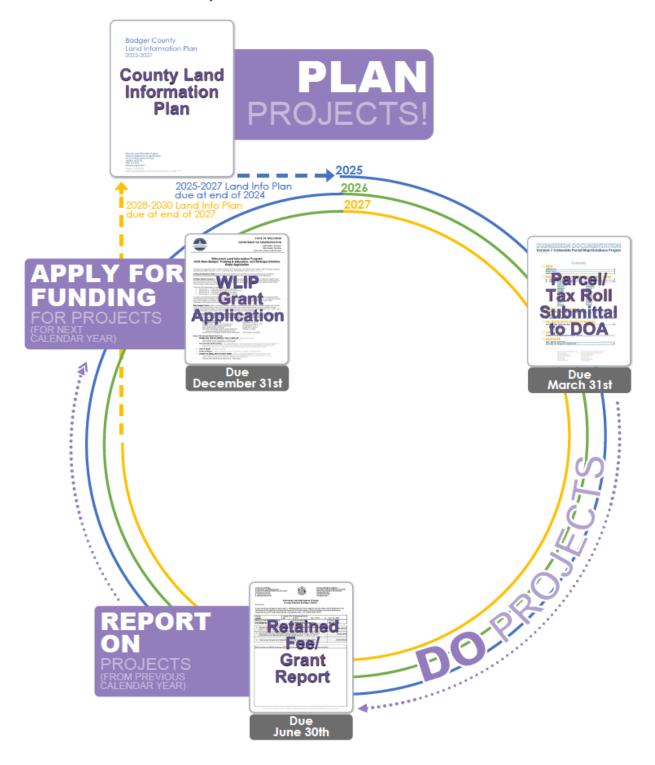


Figure 1. The WLIP Land Information Plan/Grant Project Cycle

## Project Plan to Maintain Searchable Format (Benchmarks 1 & 2)

# Project Title: Project Plan to Maintain Searchable Format (Benchmarks 1 & 2) Project Description

#### **How Searchable Format Will Be Maintained**

Currently, Grant County utilizes a GCS export module that was purchased in 2017 to obtain data
for the Searchable Format Schema. Once the data is exported, it is formatted via a model built in
ArcGIS Pro to update current parcel attributes in the required schema format. The GIS Specialist
will verify that this tool/capability will be made available in the upcoming transition to a new
LRMS. New workflows will be developed during and after this transition to ensure Grant County is
meeting Searchable Format requirements.

#### **Business Drivers**

To improve data sharing throughout county and state offices as well as the general public. This
format can be used in future web applications to allow for efficient research conducted by multiple
entities.

## **Objectives/Measure of Success**

- The objective is to continue to meet the Searchable Format for Benchmarks 1 & 2 (Parcel and Zoning Data Submission, Extended Parcel Attribute Set Submission).
- When web applications utilizing this data are fully complete, we expect to have fewer data requests as it will be publically viewable on the Land Information Web Page.

## **Project Timeframes**

- Summer/Fall 2025 Transition to new Land Records Management System
- Winter 2025 Develop data extraction/formatting workflows
- Winter 2025 Incorporate new workflows for Maintenance of Searchable Format

## **Responsible Parties**

- GIS Specialist
- Deputy County Clerk/Real Property Lister
- IT Department
- County Treasurer

## **Estimated Budget Information**

• See table at the end of this chapter for project budget information.

## **Project Plan for PLSS (Benchmark 4)**

## **Project Title: Project Plan for PLSS (Benchmark 4)**

## **Project Description**

#### **Current status**

• See <u>PLSS Layer Status table</u> in Chapter 2.

### **Planned approach**

• Understanding the need to prioritize remonumentation efforts in Grant County, a focused and measurable process is planned. With the ultimate goal of having 95 percent of the PLSS corners remonumented in 20 years, a yearly goal of approximately 200 corners will be monitored biannually. Current remonumentation efforts by the County Surveyor will be evaluated in the third quarter each year for evaluation of the 200 corner goal. If that goal does not appear likely to be met, other contracted surveying work will be considered through a Request For Proposal (RFP) process to achieve the yearly goal, understanding topography, budget and other factors could impact completion of this work. This method will ensure progress continues towards the goal of having 90 percent of the corners remonumented in 20 years. Priority will be focused on survey grade coordinates and quality research and field work using modern datums and posting of tie sheets online.

#### **PLSS Integration**

- With the Tax Parcel layer being integrated into a Parcel Fabric there are two workflows for integration:
  - O Update PLSS corners as new surveys and tie sheets are submitted for indexing. As the GIS Specialist draws in newly received surveys, they review the Section that the survey is located in and input any new PLSS Corner coordinates that are available. Once the corner locations have been updated and any missing survey has been added, the parcel boundaries can be updated per each record in the LRMS. This is the more feasible option as a large portion of the time is dedicated to tax parcel splits, merges, updates and fixes.
  - The second option would be to create a separate branched version in the Parcel Fabric database dedicated to specifically updating PLSS corner locations. This could be done on a Township and Section basis. No parcel boundary updates would be completed in this version except along the Townships, Sections, Quarter Sections and Quarter Quarter Sections boundaries. This option is feasible in the late spring and early summer when parcel splits cannot occur until a municipalities Board of Review has adjourned.

#### **Missing Corner Notes**

 Missing corner notes will be added to the PLSS monument Records as they are encountered during the remonumentation process.

## **County Boundary Collaboration**

Grant County will collaborate with neighboring counties upon request.

#### **Business Drivers**

• Completion and integration of PLSS will improve the geospatial accuracy of the parcel layer and other county land information system layers.

### **Objectives/Measure of Success**

- The objective is to meet Benchmark 4 (Completion and Integration of PLSS) by: 2044
- Number of corners to be remonumented and/or rediscovered by 2027: ±934
- Number to have new coordinates established by 2027: ±600
- Accuracy class for these new coordinates by 2027: Survey Grade
- Number of new corner coordinates to be integrated into the parcel fabric by 2027: ±500
- Number of new tie sheets to be posted online by 2027: ±600

## **Project Timeframes**

- Fall/Winter 2024 Determine requirements to finish PLSS Remonumentation in a timely manner. Develop a plan to ensure remonumentation is occurring expeditiously.
- 2025-2027 Surveyor Remonumentation/ Digital integration as updates are provided
- 2027- 2029 Digital Integration into the Parcel Fabric

### **Responsible Parties**

- County Surveyor
- Land Information Officer
- GIS Specialist

### **Estimated Budget Information**

- See table at the end of this chapter (for budget information for the planning period 2025-2027).
- Estimated remaining cost for completion and integration of PLSS (to reach maintenance mode)
  - **Estimated approximate average cost of remonumentation per corner:** \$500-\$1,000
  - Total cost of remaining remonumentation: ±\$3,500,000
  - Total cost of remaining integration of PLSS points into parcel layer: ±\$61,000
  - Cost of anything else remaining: TBD
  - Total remaining cost: ±\$3,651,000

## Project #1: Transition to new Permit Tracking Software

## **Project Description**

- Transition to new permit tracking software and digitize approximate 800,000 paper documents to incorporate into records.
- Land Info Spending Category: Software

#### **Business Drivers**

• Increase efficiency of Sanitation and Zoning workflows with geocoded permits

## **Objectives/Measure of Success**

Permits 100% geocoded
 Geographically indexed apps available on the county website

## **Project Timeframes**

Timeline – Project #1 Title						
Milestone	Duration	Date				
Project #2 start	-	Spring 2024				
Scan/submit documents		2024				
Index Permits		2024-2025				
Build apps	3 months	2025				
Project complete	-	Dec 31, 2025				

## **Responsible Parties**

- Conservation, Sanitation, Zoning Department
- IT Department
- Catalis
- GIS Specialist

## **Estimated Budget Information**

## Project #2: Transition to new Land Records Management Software

## **Project Description**

- Transition to new LRMS
- Land Info Spending Category: Software

#### **Business Drivers**

LandNav Software is coming to End-of-Life and a transition is required to keep Grant County's
 Land Records Management System functioning.

## **Objectives/Measure of Success**

• 100% records migrated with users trained in new software

## **Project Timeframes**

Timeline – Project #1 Title					
Milestone	Duration	Date			
Project #2 start	_	Summer 2025			
Data migration		Fall 2025			
User Training		Fall 2025			
Build apps	3 months	Winter 2025			
Project complete	-	Early 2026			

## **Responsible Parties**

- County Treasurer
- IT Department

## **Estimated Budget Information**

## Project #3: Clean-up/Verification of Address Point Layer

## **Project Description**

- Conduct a boots-on-ground verification of addresses in Grant County to clean up the current Address Point Layer.
- Land Info Spending Category: Address Points

#### **Business Drivers**

- Aside from 911 services, many other organizations look to our data to incorporate into their own (i.e. Diggers Hotline need accurate property addresses to be able to conduct proper locating services to their customers)
- County land information system contains some ambiguous addresses

## **Objectives/Measure of Success**

- 100% of the statuses in the Address Point Layer are either Current or Retired, 0 Temporary or Other status
- Confidence in data accuracy

## **Project Timeframes**

- Early 2025, develop strategy for address verification and obtain LIC approval
- 2025-2026, conduct boots on ground verification, engage in public input via web applications

## **Responsible Parties**

- Sheriff's Office
- GIS Specialist
- Public participation

## **Estimated Budget Information**

# **Project #4: GPS Attribute Collection**

## **Project Description**

- Collecting location data for various assets throughout Grant County is imperative in moving important data to the digital realm where it will be easier to access, analyze and incorporate into future web applications.
- Land Info Spending Category: Other Parcel Work

#### **Business Drivers**

- Location data for countywide assets (e.g. fire hydrants, vaults/handholes, septic tanks, traffic signs, manholes, etc...) will increase efficiency in tracking overall infrastructure.
- Incorporation of location data to develop future web applications for Emergency Manangement
- Aids in describing to third party contractors' location to the asset, ensures the right asset is getting the right maintenance.

## **Objectives/Measure of Success**

- Completion of asset collection per municipality
- Utilization of collected data to perform analysis and aid in location finding

## **Project Timeframes**

• 2024: Collection testing, feature layer and field map creation, subscription acquisition

#### **Responsible Parties**

- IT Department
- GIS Specialist
- Collection Participants (e.g. IT Dept., CSZD Dept., Emergency Services, Highway Dept., etc...)

## **Estimated Budget Information**

## Project #5: Expansion of Enterprise GIS

## **Project Description**

- The rebuilt GIS has been developed to allow for expansion and inclusion of other departments and/or 3<sup>rd</sup> party entities. While the foundation is built, additional User Types, Roles and or Tools will be required to purchase from ESRI.
- Land Info Spending Category: Website Development/Hosting Services

#### **Business Drivers**

• Departments can use the GIS data to fit their needs and create products on demand without waiting for the GIS Specialist to be available

## **Objectives/Measure of Success**

- Acquisition of additional user types/roles for ESRI
- Completion of tailored databases and web applications
- Users are trained and provide feedback on use

## **Project Timeframes**

- 2025 Poll County departments to determine any requirements
- 2026 Develop apps, assign roles, provide training, begin testing on smaller datasets
- 2027 Conduct user study/feedback session to determine what worked what didn't, begin implementation after incorporating feedback

### **Responsible Parties**

- GIS Specialist
- IT Department

## **Estimated Budget Information**

## Project #6: Develop GIS Standards Policy

## **Project Description**

- The GIS Specialist would like to create repeatable and consistent policies for the handling of various GIS datasets. Setting a standard for all data collected and maintained in the GIS will create a strong foundation for future GIS applications.
- Land Info Spending Category: Administrative Activities and Management

#### **Business Drivers**

- Organization and standardization of data is key for efficient records retrieval, ad hoc analysis, map making, and web map development.
- Expansion of GIS capabilities

## **Objectives/Measure of Success**

- Meta data completion
- Data dictionary for all layers

## **Project Timeframes**

- Spring 2025 Review current data to determine what information is available, what is missing and how to standardize
- Summer 2025-Winter 2026 Implement GIS standards throughout all datasets maintained by Grant County
- On-going Continue to utilize GIS Standards for new datasets as required

## **Responsible Parties**

GIS Specialist

## **Estimated Budget Information**

# **Completed Projects**

- Register of Deeds Online Documents Platform (2022)
- Migration to the Parcel Fabric (2024)

# **Estimated Budget Information (All Projects) for Planning Period 2025-2027**

Estimated Budget Informa	ation				
			Land		
			Info Plan		
Project Title	Item	Unit Cost/Cost	Citations	Dro	iect Total
1 Toject Title	GIS Specialist	\$27.36/hour	Citations	FIU	ject iotai
Project Plan to Maintain	LRMS Software	327.30/110u1			
Searchable Format	Maintenance	Approx \$30k/year	Page #		
(Benchmarks 1 & 2)	ESRI Software	Approx 330K/ year	26		
(Belicilliarks 1 & 2)	Maintenance	Approx \$10k/year		\$	125,000.00
	County Surveyor	Approx \$90,000/year		۲	123,000.00
	Remonumentation	Approx \$30,000/ year	-		
Project Plan for PLSS	Supplies	Approx \$50,000/year	Page #		
(Benchmark 4)	Integration into GIS PLSS	7 (PP) (0X \$30,000) year	27-28		
	layers	Approx \$7,500/year		\$	442,500.00
	Document Scan/Index	Approx \$50,000		ڔ	<del></del> -2,300.00
Project #1: Transition to	Document Scany maex	\$7,500	-		
new Permit Tracking	Implentation/Transition	Implementation Fee	Page #		
Software	implementation, manarcion	\$54,917 -3 year	29		
Software	Software Maintenance	subscription fees		\$	112,000.00
	Data Integration &			7	112,000.00
Project #2: Transition to	Software Transition	Approx \$30,000	Page #		
new Land Records	Software Transition	Approx 3-year	29		
Management Software	Software Maintenance	subscription \$100,000		\$	130,000.00
	Sheriff's Office: LTE	, , ,		Τ	
Project #3: Clean-up/	Collection	\$17.51/hr	Page #		
Verification of Address	Collection App	,	30		
Point Layer	Development	\$27.36/hr		\$	12,000.00
	GIS Specialist: Collection				·
	web app/database				
Project #4: GPS Attribute		\$27.36/hr	Page #		
Collection	acteropinent	Cat 10 Annual	30		
		Subscription			
	DA2 Subscription	\$2,275/yr		\$	12,000.00
		\$800/yr -Advanced		7	,
	Hardware/Software/	Editor Lic.; \$400/yr-			
Project #5: Expansion of	Licensing Requirements	Mobile Worker	Page #		
Enterprise GIS	GIS Specialist: App		31		
•	Development	\$27.36/hr			
	Training	Approx \$2,000/ class	1	\$	18,000.00
Project #6: Develop GIS			D "25		•
Standards Policy	GIS Specialist	\$27.36/hr	Page #31	\$	400.00
		GRA	ND TOTAL	\$	851,900.00
Note. These estimates are	e provided for planning pu	rposes only. Budget is s	subject to	char	nge.

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